

City of Las Vegas Community School / Safekey Employment Application

PERSONAL INFORMATION:

Last Name	First Name	M.I.	Social Security #	Position/Site Applying For
Address Number and Street				
City	State	Zip Code	Telephone Home: Cell:	

GENERAL EMPLOYMENT INFORMATION:

Date you can start:	Hours available:	Desired salary:
Current Employer:	May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Supervisor's Name and Phone Number		
Do you possess a valid Nevada driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been fingerprinted in the state of Nevada? Yes <input type="checkbox"/> No <input type="checkbox"/> If "YES" when ?	

FORMER EMPLOYERS:

Month and Year	Employer Name and Address	Phone Number	Position Held/Reason for Leaving
From:			
To:			
From:			
To:			
From:			
To:			

EDUCATION:

High School Diploma: No <input type="checkbox"/> Yes <input type="checkbox"/>		
Name and Address of High School		
College Diploma: No <input type="checkbox"/> Yes <input type="checkbox"/> Degree: Year:	Name and Address:	Degree: Number of Credits:
Other Training or Certifications:		
Please list any additional information that relates to your ability to perform the job for which you have applied, such as special training, volunteer experience, hobbies, language, etc.		

REFERENCES:

Please list three persons not related or living with you, whom you have known for at least one year.

Name	Address	Phone Number

Have you been convicted of a moving traffic violation within the last five years?

_____ YES _____ NO

Have you EVER been convicted of a misdemeanor, gross misdemeanor or felony?

_____ YES _____ NO

If "YES", complete the Additional Information Statement below, giving date(s), location(s), circumstance(s) and dollar amount of fine(s). Include any conditions of your parole and/or probation, if applicable. DUI, reduction of DUI, reckless and careless driving convictions must be included. A criminal conviction is not an automatic bar to employment. Each case is considered on its individual merits. LACK OF REQUESTED INFORMATION OR FALSE INFORMATION IS BASIS FOR REJECTING AN APPLICATION OR TERMINATION FROM EMPLOYMENT. This section can only be amended if a conviction occurs after the application has been time-stamped. In that event, it is the responsibility of the applicant to provide any conviction updates to Human Resources during the life of the application.

AUTHORIZATION:

I certify that the facts contained in this application are true and complete to the best of my knowledge, and I understand that, if employed, falsified information shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they have personal or otherwise, and release the company from any damage that may result from utilization of such information.

I further understand that an offer of employment is subject to the completion of a background investigation and fingerprinting for those over 18 years of age.

Date: _____ Signature: _____

Interviewed by: _____ Date: _____

Remarks: _____

Hire Date _____ Drug Test: _____

Department/Facility _____

Position _____

Hourly Wages _____

Fingerprinted _____

